

## Sandhills Public Schools

Minutes of Regular Meeting  
High School Lecture Hall Dunning, NE

February 12<sup>th</sup>, 2024  
6:00 p.m.

“The mission of Sandhills Public Schools is to provide quality education in a safe, respectful, equitable and inclusive environment to develop productive citizens for an ever-changing global society.”

### Minutes of the Regular Board Meeting

1. Called to Order at 6:00 p.m.
2. Pledge of Allegiance
  - a. Open Meetings Act – adhered to and posted
  - b. Pledge of Allegiance
  - c. Attendance – Tedd Teahon (Pres.), Tyson Cox (VP), Jeff Martindale (Sec.), Michelle Milleson (Treas.), Reed Larsen, Rory Zutavern, Ann Collier (recorder), and J.D. Furrow (Superintendent). Absent – none. There were nine members of the public present for the meeting.
  - d. Per Policy 204.07 – reasonable advanced notification was made of the meeting
  - e. The Board of Education reserves the right to enter into executive session for the protection of the public interest; or the prevention of needless injury to the reputation of an individual, and if the individual has not requested a public meeting.
3. Consent agenda
  - a. Approve the minutes of the January 8th, 2024 regular board meeting, the January 22<sup>nd</sup>, 2024 special board meeting, and the January 29<sup>th</sup> special board workshop.
  - b. Approve the agenda of tonight’s meeting
  - c. Approve the Financial Report
  - d. Approve the payment of bills
  - e. Excuse Absent Board Members: None
  - f. Verification of Publication of minutes and meeting notices in the Thomas County Herald, or Custer County Chief

- i. January 8<sup>th</sup>, 2024 Regular Board Meeting Minutes, the January 22<sup>nd</sup> Special Board Meeting, and the January 29<sup>th</sup>, 2024 Special Board Workshop in the Thomas County Herald.
  - ii. February 12<sup>th</sup>, 2024 notice of posting of Regular Board Meeting Motioned by Tyson Cox and seconded by Rory Zutavern – passed 6-0
4. Requests to address the board. At this time, the board will hear comments or concerns from patrons that have been addressed through the proper procedure, policies, and administrative channels. The board will also take comment from the public per requirement on ESSER III – ARP funds and spending plans.
  - No patrons present wanted to address the school board
5. 3<sup>rd</sup> Grade Presentation – Mrs. Zutavern’s presented a multicultural project with videos and posters. The 3<sup>rd</sup> graders worked in small groups to study and share about winter holidays from different cultures.
6. Discussion Items/Administrative Report:
  - a. Sandhills-Thedford Coop Report – Mr. Furrow shared the state qualifying wrestlers (Zeb Wilde, Caden Zutavern, Brody Stengel, and Rhett McFadden) with the board. There was also discussion about the upcoming sub-district basketball games that would be hosted in Dunning and Thedford. It has been a tremendously successful winter season for the Knights.
  - b. Facilities Update – Mr. Furrow informed the board of progress on the new building. He also shared that the elementary boiler has not been finished. The board discussed plans for spring concrete work at the elementary and for a runway for the pole vault. Mr. Furrow shared the invoices from Greenland Construction and H2I in tonight’s action items. Mr. Furrow shared weight room mock up’s from Mr. Trospen. Mr. Furrow discussed plans for putting the paper shed up for silent bid. Mr. Furrow also informed the board of the insurance payment for work on the mammoth HVAC unit.
  - c. Fleet Update - Mr. Furrow informed the board of plans to fix the white van and also shared the final insurance payment for the maroon suburban.
  - d. ESU service contracts – Mr. Furrow shared the ESU services contracts that are in this evening’s action items.
  - e. Mrs. Collier informed the board of the need for a transfer to the lunch fund. This is an action item this evening.

- f. Mr. Furrow discussed making Jaylee Simonson a signatory on all bank accounts. This is an action item this evening.
- g. Staffing Update – Mr. Furrow shared the time line for dispersing certified staff contracts and also discussed potential changes in classified staff.
- h. Mr. Furrow shared the recent disclosure of spending authority and state aid for the 2024-25 school year.
- i. Mr. Furrow discussed the backboard and shot clock purchase in tonight’s action items.
- j. Other – Mr. furrow informed the board of the upcoming external review and the possible board involvement with the review. It was also discussed that Mr. Zutavern, Ms. Simonson, and Mr. Furrow would be attending the upcoming board budget and finance workshop.

7. Board Work Time

- a. Mr. Teahon shared an update on the superintendent hiring process from Mrs. Shari Becker from NASB.
- b. The board discussed different scenarios of administrative framework.

8. Business/Action Items

- a. Review, consider, and take all necessary action to approve the final reading of revised policies 508.05 and 905.07 (Safety Drills), and policy 905.02 (Annual Emergency Safety Plan)  
Moted by Jeff Martindale, Seconded by Reed Larsen – Passed 6-0
- b. Review, consider, and take all necessary action to approve the transfer of \$30,000 from the general fund to the lunch fund.  
Moted by Michelle Milleson, seconded by Tyson Cox – Passed 6-0
- c. Review, consider, and take all necessary action to approve the addition of Jaylee Simonson as a signatory on all school bank accounts.  
This action item was tabled for Mr. Furrow and Mrs. Collier to further investigate the best signatory protocols.
- d. Review, consider, and take all necessary action to approve the ESU 10 contracts for SPED services for the 2024-25 school year.  
Moted by Rory Zutavern, seconded by Tyson Cox – Passed 6-0
- e. Review, consider, and take all necessary action to approve the NASB Superintendent Search Contract.

Motioned by Michelle Milleson, seconded by Jeff Martindale – Passed 6-0

- f. Review, consider, and take all necessary action to approve the Engineered Control Bid for security cameral installation and door control access for the new activity building and the main front entrance and back entrance to the high school in the amount of \$29,750.

Motioned by Tyson Cox, seconded by Rory Zutavern – Passed 6-0

- g. Review, consider, and take all necessary action to approve the bid of \$6050 for the purchase of shot clocks, back boards, and back board lights from Jason Trosper and BSN sports.

Motioned by Michelle Milleson, seconded by Reed Larsen – Passed 6-0

- h. Review, consider, and take all necessary action to approve the payment of \$21,875 to H2I for equipment labor out of the general fund.

Motioned by Reed Larsen, seconded by Rory Zutavern – Passed 6-0

- i. Review, consider, and take all necessary action to approve the payment of \$22,869 to Greenland Construction for dirt work above the scope of the original bid out of the general fund.

Motioned by Reed Larsen, seconded by Michelle Milleson – Passed 6-0

9. Meeting Adjourned – 8:22

**Official Meeting Notice:**

There will be a special board meeting held in the high school lecture hall in Dunning, NE at 12:00 p.m., Tuesday February 27<sup>th</sup>, 2024 and another special board meeting on March 4<sup>th</sup>, 2024. The board of education of Sandhills Public Schools will have their next regular meeting Monday, March 11<sup>th</sup>, 2024 at 7:00 p.m. in the Lecture Hall at the high school in Dunning, Nebraska. This and all meetings are open to the public. Agendas are kept continually current and available for public inspection in the Superintendent’s Office during regular business hours with reasonable notice.

Respectfully Submitted,

J.D. Farrow (Administrator)

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
Ace Hardware	20240206	Custodian Supplies	11.99
Total Ace Hardware			<u>11.99</u>
CCT Real Estate LLC	20240115	Weight Room	200.00
Total CCT Real Estate LLC			<u>200.00</u>
CDW Government	20240205	Teaching supplies	18.74
CDW Government	20240205-0001	Office supplies	12.44
Total CDW Government			<u>31.18</u>
Consolidated Telephone	20240125	Telephone	451.72
Total Consolidated Telephone			<u>451.72</u>
Corporate Payment Systems	20240206	Credit Card	2,566.78
Total Corporate Payment Systems			<u>2,566.78</u>
Creative Printers, INC	20240205	Board Ad	121.96
Total Creative Printers, INC			<u>121.96</u>
Custer County Chief	20240123	Meeting Notice Publication	33.00
Custer County Chief	20240205	Special Meeting publication	26.25
Total Custer County Chief			<u>59.25</u>
Custer Public Power District	20240118	Utilities	2,946.78
Total Custer Public Power District			<u>2,946.78</u>
Dana F Cole & Company, LLP	20240205	Tax services 1099s	261.00
Total Dana F Cole & Company, LLP			<u>261.00</u>
DAS State Accounting - Central Finance	20240115	Internet	400.05
Total DAS State Accounting - Central Finance			<u>400.05</u>
Duda Plumbing	20240117	Drain pipe in elem boiler room	962.16
Total Duda Plumbing			<u>962.16</u>
Dunning Water	20240205	Water/Sewer	349.00
Total Dunning Water			<u>349.00</u>
Eakes Office Solutions	20240205	Supplies Technology	2,568.00
Eakes Office Solutions	20240205-0001	Office Supplies	97.99
Total Eakes Office Solutions			<u>2,665.99</u>
Engineered Controls	20240118	Security Access	8,000.00
Total Engineered Controls			<u>8,000.00</u>
Eshleman, Jenna	20240123	Insurance Reimbursement	741.51
Total Eshleman, Jenna			<u>741.51</u>
ESU 10	20240205	ESU 10	3,948.72
Total ESU 10			<u>3,948.72</u>
Fink, LaCaylla	20240129	Transportation Reimbursement	627.06

**Board Report - Board**

Unposted; Fund Number 01

Vendor Name	Invoice Number	Description	Amount
Total Fink, LaCaylla			<u>627.06</u>
Flinn Scientific Inc.	20240207	Science teaching supplies	145.17
Total Flinn Scientific Inc.			<u>145.17</u>
Frontier Family Pharmacy	20240123	Medical Supplies	392.74
Total Frontier Family Pharmacy			<u>392.74</u>
Gateway Motors, INC	20240205	Filter for #8	90.33
Total Gateway Motors, INC			<u>90.33</u>
Held, Sophia	20240206	Mileage Reimbursement	1,084.81
Total Held, Sophia			<u>1,084.81</u>
Hometown Leasing	20240115	Lease	699.79
Total Hometown Leasing			<u>699.79</u>
Ingram Library Services	20240205	Library books	30.90
Total Ingram Library Services			<u>30.90</u>
J.W. Pepper & Son, Inc.	20240206	Music- order in August	9.00
Total J.W. Pepper & Son, Inc.			<u>9.00</u>
K C Electric	20240115	High School Maintenance	1,154.61
Total K C Electric			<u>1,154.61</u>
Leach, Monique	20240117	Transportation Reimbursement	952.00
Total Leach, Monique			<u>952.00</u>
Matheson Tri- Gas Inc	20240117	Ag Shop Gas	92.77
Total Matheson Tri- Gas Inc			<u>92.77</u>
MCI	20240130	Telephone	52.91
Total MCI			<u>52.91</u>
N A S B	20240130	Membership Board Dues	3,110.00
N A S B	20240205	Admin fees/policy update	495.00
Total N A S B			<u>3,605.00</u>
NCS Pearson, Inc	20240117	SPED	20.41
Total NCS Pearson, Inc			<u>20.41</u>
NIBC,	20240206	Ice Machine	275.00
Total NIBC,			<u>275.00</u>
Norms Auto	20240115	Vehicle Services	2,190.43
Total Norms Auto			<u>2,190.43</u>
OnToCollege	20240129	ACT prep	50.95
Total OnToCollege			<u>50.95</u>
Performance Truck & Trailer	20240115	Bus #16 Windsheild	615.95

**Board Report - Board**

Unposted; Fund Number 01

Vendor Name	Invoice Number	Description	Amount
Total Performance Truck & Trailer			<u>615.95</u>
Quill	20240130	Office supplies	78.97
Total Quill			<u>78.97</u>
Sandhill Oil Company	20240205	Fuel	5,119.52
Sandhill Oil Company	20240205-0001	Propane	2,002.20
Total Sandhill Oil Company			<u>7,121.72</u>
Smith, Andra	20240129	Transportation Reimbursement	548.52
Total Smith, Andra			<u>548.52</u>
Stelling Brass & Winds	20240115	Instrument repair	130.00
Total Stelling Brass & Winds			<u>130.00</u>
TEAM Physical Therapy	20240115	Team	579.98
Total TEAM Physical Therapy			<u>579.98</u>
Trish Rodocker	20240117	Insurance Reimbursment	729.09
Total Trish Rodocker			<u>729.09</u>
US. Foods	20240205	Food & cleaning supplies	598.48
Total US. Foods			<u>598.48</u>
Village of Thedford	20240205	Trash	435.00
Total Village of Thedford			<u>435.00</u>
Waldinger Corporation, The	20240206	Blower Assembly 10/19	7,236.75
Total Waldinger Corporation, The			<u>7,236.75</u>
Wenquist	20240125	Auto Supplies	195.82
Total Wenquist			<u>195.82</u>
Western Nebraska Bank	20240123	Cash for postage	100.00
Total Western Nebraska Bank			<u>100.00</u>
Yanda's Music	20240205	Teaching Supplies	107.15
Total Yanda's Music			<u>107.15</u>
Fund Number 01			<u>53,669.40</u>
Checking Account ID 1			<u>53,669.40</u>

Sandhills Public Schools  
02/07/2024 01:42 PM

**Board Report - Board**  
Unposted; Fund Number 06

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Vendor Name	Invoice Number	Description	Amount
Checking Account ID 6	Fund Number 06	LUNCH FUND	
Cash-Wa Distributing	20240205	Food	7,111.94
Total Cash-Wa Distributing			<u>7,111.94</u>
Ewoldts Grocery	20240206	Food	108.76
Total Ewoldts Grocery			<u>108.76</u>
Nebraska Food Distribution Program	20240117	Food	50.11
Total Nebraska Food Distribution Program			<u>50.11</u>
US. Foods	20240205	Food & cleaning supplies	1,372.79
Total US. Foods			<u>1,372.79</u>
Fund Number 06			<u>8,643.60</u>
Checking Account ID 6			<u>8,643.60</u>



02/05/2024 10:09 AM

Posted: Entries to Include Entries with Amounts: Fund Number 06; Processing Month 01/2024

User ID: EAC

Fund: 06 LUNCH FUND

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
PATRONS Patrons		01/16/2024	Daily Lunch Sales	06 1611	Daily Sales - Lunch	2,119.30
PATRONS Patrons		01/24/2024	Daily Lunch sales	06 1611	Daily Sales - Lunch	1,366.30
				Account Number Total: 06 1611	Daily Sales - Lunch	3,485.60
STATEOFNEB State of Nebraska		01/16/2024	Lunch State Aid	06 4210	FEDERAL REIMBURSEMENT(OF NUTRIT PRGMS)	5,237.49
STATEOFNEB State of Nebraska		01/10/2024	free/reduced state aid	06 4210	FEDERAL REIMBURSEMENT(OF NUTRIT PRGMS)	5,291.08
				Account Number Total: 06 4210	FEDERAL REIMBURSEMENT(OF NUTRIT PRGMS)	10,528.57
				Fund Total: 06		14,014.17

Summary Totals

Account Type	Cash Accounts	Receivable Accounts
Subtotal Revenue	14,014.17	
Subtotal Expense		
Subtotal General Ledger		
Total:	14,014.17	